

Certificate of Exemption

Name of Authority: Caversfield Parish Council

The above named authority certifies that during the financial year 2025/26, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed £25,000.

Total annual gross income for the authority 2025/26	£11,184
Total annual gross expenditure for the authority 2025/26	£10,034

By signing this **Certificate of Exemption** I also confirm that:

- The authority was in existence on 1st April 2022.
- In relation to the preceding financial year (ending 31st March 2025), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2026.

Signing this certificate confirms the authority will comply with the publication requirements:

Signed by the Responsible Financial Officer	Date
REDACTED	13th May 2026

Signed by Chair	Date
REDACTED	13th May 2026

I confirm that this Certificate of Exemption was approved by this authority:

On this date	As recorded in minute reference
13th May 2026	13/5/26 12. m. i.

Annual Governance Statements

Name of Authority: Caversfield Parish Council

Web address: <https://caversfield-pc.gov.uk/>

We acknowledge, as the members of the above authority, our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	Yes
We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	Yes
We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	Yes
We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	Yes
We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	Yes
We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	Yes
We took appropriate action on all matters raised in reports from internal and external audit.	Yes
We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	Yes
Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	N/A
We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	Yes

For any statement to which the response is 'no', an explanation follows on the next page.

This Annual Governance Statement was approved at a meeting of the authority on:

On this date	As recorded in minute reference
13th May 2026	13/5/26 12. m. ii.

Signed by the Chair and Clerk of the meeting where approval was given:

Signed by Chair	Signed by Clerk
REDACTED	REDACTED

Published Web address: <https://caversfield-pc.gov.uk/>

Information required by the Transparency Code (not part of the Annual Governance Statement)

The authority website/webpage is up to date and the information required by the Transparency Code has been published.	Yes
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Accounting Statements

Name of Authority: Caversfield Parish Council

Key	Year ending 31 March 2025	Year ending 31 March 2026
Balances brought forward	£13,412	£18,117
Precept	£9,524	£10,000
Total other receipts	£4,301	£1,184
Staff Costs	£2,494	£3,573
Loan interest/capital repayments	£0	£0
All other payments	£6,626	£6,462
Balances carried forward	£18,177	£19,266
Total value of cash and short term investments	£18,177	£19,266
Total fixed assets plus long term investments and assets	£13,279	£13,547
Total borrowings	£0	£0
Do the figures in the accounting statements above exclude any Trust transactions?		Yes

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners’ Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval:

Signed by the Responsible Financial Officer	Date
REDACTED	6th May 2026

I confirm that these Accounting Statements were approved by this authority on this date

On this date	As recorded in minute reference	Signed by Chair
13th May 2026	13/5/26 12. m. iii.	REDACTED