CAVERSFIELD PARISH COUNCIL

Finance Report for Parish Council Meeting on 19 November 2025

1. **Finance**
   a. **Financial Report** – to receive the report for information

As at 31 October, the accounts stood at:

Co-op Current Account	£15,076.96
Co-op 35-day Deposit Account	£8,184.53

Income

Precept	£5,000.00	10/9/25
Deposit Account Interest	£73.59	3/10/25

Outstanding Payments

None

Debit Card Payments

None

Payments made between meetings

Date paid	Payee and reason	Budget	Minute ref	Net payment	Payment inc VAT
23/9/25	Langford Locks for supply and fit of new lock to Skimmingdish Lane noticeboard	Noticeboard and repair	17/9/25 14. d.	£45.00	£45.00

Standing Orders and Direct Debits

Date cleared	SO / DD	Payee and reason	Budget	Minute ref	Amount
11/9/25	DD	Three – August mobile contract	Admin costs	19/3/25 10. d.	£8.04
17/9/25	SO	JMC Olds Clerk's Salary 17 August – 16 September	Clerk's salary	15/1/25 5. b.	£292.00
13/10/25	DD	Three – September mobile contract	Admin costs	19/3/25 10. d.	£8.04
17/10/25	SO	JMC Olds Clerk's Salary 17 September – 16 October	Clerk's salary	17/9/25. 10. c.	£301.20

b. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements

c. **Fixed Assets Review** – to receive an update on the condition of the fixed assets

d. **Internal Financial Control** – to receive a report from the Councillor responsible for Internal Financial Controls

e. **Draft Budget** – to consider holding an informal briefing session

f. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule

Payee and reason	**Budget**	**Minute ref**	**Net payment**	**Payment inc VAT***
RJ Groundcare Ltd for September grass cutting (invoice no: 3151)	Grass cutting and weed spraying	15/1/25 10. d.	£230.00	£276.00
RJ Groundcare Ltd for October grass cutting (invoice no: tbc)			£	£tbc
Total				£tbc
Oxfordshire Association of Local Councils for Finance Day 16 October for Cllr Cross (invoice no: 5869)	Training	17/9/25 11. a.	£110.00	£132.00
Royal British Legion for poppy wreath donation	S137 grants	17/9/25 14. c. i.	£50.00	£50.00
Cherwell District Council for dog waste bin emptying	Dog bin emptying	19/3/25 10. c.	£251.68	£302.02
Fringford Village Hall for November Hall Hire (invoice no FVH-)	Hall Hire	21/5/25 12. d.	£tbc	£tbc
J Olds for expenses (printing: £34.46; laminating: £2.00)	Admin Costs	21/5/25 12. j.	£36.46	£36.46
Mileage expenses	Mileage expenses		£10.71	£10.71
Home Working Allowance	Home Working Allowance		£104.00	£104.00
Total			£151.17	£151.17