CAVERSFIELD PARISH COUNCIL

Finance Report for Parish Council Meeting on 19 March 2025

1. **Finance**

   a. **Financial Report** – to receive the report for information

   As at 28 February, the accounts stood at:

Co-op Current Account	£8,086.52
Co-op 35-day Deposit Account	£8,030.74
NS&I Account	£0.00

Income

Stratton Fields Management Company	£200.00

Debit Card Payments

Date paid	Payee and reason	Budget	Minute ref	Net payment	Payment inc VAT
23/1/25	Getech for laptop and additional warranty (invoice no: 523644)	IT Costs	15/1/25 10. c.	£644.95	£773.94
27/1/25	Microsoft for Office 365 for business	IT Costs	15/1/25 10. c.	£123.60	£148.32

Standing Orders and Direct Debits

Date cleared	SO / DD	Payee and reason	Budget	Minute ref	Amount
13/1/25	DD	Three – December mobile contract	Admin costs	15/5/24 10. c.	£7.56
17/1/25	SO	JMC Olds Clerk's Salary 17 December – 16 January	Clerk's salary	20/11/24 10. f.	£208.65
11/2/25	DD	Three – January mobile contract	Admin costs	15/5/24 10. c.	£7.56
17/2/25	SO	JMC Olds Clerk's Salary 17 January – 16 February	Clerk's salary	20/11/24 10. f.	£208.65

   b. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements

   c. **Dog Waste Bin Charges** – to note the increase in charges for the emptying of the dog bins

   d. **Mobile Telephone** - to note the 6.4% (approx. 40p) increase in connection charges

e. **OALC Subscription** – to consider the subscription and additional services of a Data Protection Officer

f. **Grants** – to consider any requests received
   i. **Volunteer Driver Service**
   ii. **Hope after Harm**
   iii. **Clean Slate**
   iv. **Oxfordshire Mind**

g. **Staff Salary and Home Working Allowance**
   i. **Staff Salary** – to agree to continue to pay the staff salary by bankers Standing Order
   ii. **Home Working Allowance** – to consider continuing the full allowance of £6 per week for the year 25/26 following HMRC regulations

h. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule

Payee and reason	**Budget**	**Minute ref**	**Net payment**	**Payment inc VAT**
Fringford Village Hall for additional Hall Hire for March (move to main hall) (invoice no FVH-20221526)	Hall Hire	20/9/23 10. c.	£5.00	£5.00
Fringford Village Hall for hall hire for May meeting (invoice no FVH-)	Hall Hire	20/9/23 10. c.	£tbc	£tbc
Oxfordshire Association of Local Councils for annual subscription (invoice no: C0016/2025/1)	Subscriptions	15/5/24 10. h.	£314.15	£376.98
SLCC 25/26 Subscription (shared with Ambrosden) (invoice no: Mem253523-1)	Subscriptions	15/5/24 10. h.	£76.00	£76.00
Community First Oxfordshire for annual subscription	Subscriptions	15/5/24 10. h.	£tbc	£tbc
Open Spaces Society for annual subscription	Subscriptions	15/5/24 10. h.	£tbc	£tbc
J Olds - Admin Expenses (Printing £78.07)	Admin costs	15/5/24 10. i.	£78.07	£78.07
Mileage Expenses	Mileage expenses		£13.23	£13.23
Home Working Expenses	Home working allowance		£104.00	£104.00
Total				£195.30