CAVERSFIELD PARISH COUNCIL

Finance Report for Parish Council Meeting on 20 November 2024

10. Finance

a. **Financial Report** – to receive the report
As at 31 October, the accounts stood at:

Co-op Current Account	£11,182.28
Co-op 35-day Deposit Account	£8,030.74
NS&I Account	£0.00

Income

Precept	£4,762.00
Deposit Account Interest	£30.74

Standing Orders and Direct Debits

Date Cleared	SO / DD	Payee and reason	Budget	Minute Ref	Amount
11/9/24	DD	Three – August mobile contract	Admin costs	15/5/24 10. c.	£7.56
17/9/24	SO	JMC Olds Clerk's Salary 17 August – 16 September	Clerk's salary	15/11/23 11. f.	£199.20
11/10/24	DD	Three – September mobile contract	Admin costs	15/5/24 10. c.	£7.56
17/10/24	SO	JMC Olds Clerk's Salary 17 September – 16 October	Clerk's salary	15/11/23 11. f.	£199.20

b. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statement

c. **Internal Financial Control** – to receive a report from the Councillor responsible for Internal Financial Control

d. **Internal Auditor** – to consider further the appointment of the Parish Internal Auditor for the year 2024/25

e. **Draft Budget** – to consider holding an informal briefing session

f. **Staff Salary** – to note the NALC revised cost of living salary scale for the Clerk for 2024/25 together with the amount backdated from April

g. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule

Payment method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Calber Facilities Management Ltd for September grass cutting and weed spraying (invoice no: CL474542)	Verge cutting and weed spraying	19/1/22 14. a.	£270.72	£324.86
	Calber Facilities Management Ltd for October grass cutting (invoice no: CL475190)	Verge cutting and weed spraying	19/1/22 14. a.	£155.72	£186.86
	Total				£511.72
Bank Transfer	Royal British Legion for Poppy Wreath donation	S137 Grants	18/9/24 14. f.	£50.00	£50.00
Bank Transfer	Fringford Village Hall for September Hall Hire (invoice no FVH-20221443)	Hall Hire	20/9/23 10. c.	£31.25	£31.25
Bank Transfer	Cherwell District Council for summer dog bin emptying (invoice no: 20017292)	Dog bin emptying	15/5/24 10. h.	£223.08	£267.70
Bank Transfer	Launton Parish Council for six months' data projector hire	Hall Hire	15/5/24 10. h.	£15.00	£15.00
Bank Transfer	J Olds – April – October back pay (7 months)	Clerk's salary		£66.15	£66.15
Bank Transfer	J Olds - Admin Expenses (Printing £28.21, stationery etc £2.10)	Admin costs		£30.31	£30.31
	Mileage Expenses	Mileage expenses		£13.23	£13.23
	Home Working Expenses	Home Working Allowance		£104.00	£104.00
	Total			£147.54	£147.54

Payment method	**Payee and reason**	**Budget**	**Minute Ref**	**Net Payment**	**Payment inc VAT**
Bank Transfer	Fringford Village Hall for November Hall Hire (invoice no FVH-20221466)	Hall Hire	20/9/23 10. c.	£31.25	£31.25
Bank Transfer	Fringford Village Hall for January Hall Hire (invoice no FVH-20221467)	Hall Hire	20/9/23 10. c.	£25.00	£25.00