

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend the Meeting of Caversfield Parish Council on **Wednesday 20 November 2024** in the Chinnery Room at Fringford Village Hall, OX27 8DY at 7.30pm.

Members of the Public: you are invited to attend.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders
 - a. **To welcome representatives from Firethorn Group Developments Limited** – regarding planning application item 12. a. i.
4. **To welcome RAF Croughton Commander and UK MoD Officer** – to receive an update on MoD issues
5. **Reports from District and County Councillors** – for information only
6. **Reports from the Village Management Companies** – for information only
7. **Minutes** – to confirm the Minutes of the meeting held on 18 September
8. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
9. **Governance**
 - a. **Councillor Co-options** – to consider any applications received for the two vacant seats
 - b. **Policy Review** – to consider the following policies
 - i. **Grants Policy and Application Form**
 - ii. **Privacy Notice**
 - iii. **Website Accessibility Statement**
10. **Finance**
 - a. **Financial Report** – to receive the report for information
 - b. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements
 - c. **Internal Financial Control** – to receive a report from the Councillor responsible for Internal Financial Control
 - d. **Internal Auditor** – to consider further the appointment of the Parish Internal Auditor for the year 2024/25
 - e. **Draft Budget** – to consider holding an informal briefing session
 - f. **Staff Salary** – to note the NALC revised cost of living salary scale for the Clerk for 2024/25 together with the amount backdated from April
 - g. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule
11. **Training**

- a. **NALC, OALC and SLCC** – to consider any further training offered by NALC, OALC and SLCC

12. Planning

- a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
 - i. **24/02782/F** at Land North And Adjoining Home Farm, Banbury Road B4100, Caversfield for “Change of Use of land for the provision of a temporary construction access, for a period of up to 10 years, to facilitate the construction of outline planning permission ref. 21/01630/OUT”
<https://planningregister.cherwell.gov.uk/Planning/Display/24/02782/F>
- b. **OCC Consultation** – to consider the consultation on the Local List of Information Requirements for validation of planning and related applications
- c. **Notices of Decision** – to note any notices of decision received
- d. **Pay du Fou Consultation** – to receive an update

13. Climate Emergency – to receive a report

14. Parish Matters – to consider any parish matters

- a. **Banbury Road Roundabout** – to receive an update
- b. **Speed Indicator Devices** – to consider further a proposal from the Banbury Road development team
- c. **Hallowe'en** – to receive a report

15. Reports from Meetings – to receive reports from any meetings attended

- a. **OALC Councillor Forum** – 8 October and 12 November
- b. **CDC Digital Infrastructure Webinar** – 8 October
- c. **CDC Parish Liaison Meeting** – 6 November

16. Attendance at Meetings – to consider attendance

- a. **OALC Councillor Forum** – 10 December at 7.00pm
- b. **Healthy Bicester Stakeholder Workshop** – 19 March 2025 10am – 1pm St John Paul II Centre

17. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

18. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 1 January 2025

19. Date of next meeting: to confirm the date of the next meeting as Wednesday 15 January (third Wednesday of alternate month) at 7.30pm

Jane Olds

Dated: 13 November 2024

Jane Olds, Clerk to the Council

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