

Caversfield Parish Council 2024 / 25 Budget - DRAFT

January 2024

2022 - 2023 Actual Spend Ex VAT			2023 - 2024 Anticipated Spend Ex VAT		2023 - 2024 Budget		2024 - 2025 Budget DRAFT		2023 - 2024 + / - on actual to year end		Notes
EXPENDITURE											
Staff Costs											
£	2,030.40	Clerk's salary	£	2,375.40	£	2,600.00	£	3,300.00	£	224.60	Suggested increase in hours from 15 to 20 a month (to take account of annual leave, plus a spine point increment)
£	312.00	Home Working Allowance	£	312.00	£	312.00	£	312.00	£	-	Standard
		Staff sickness					£	100.00			Added for this year
Meeting Costs											
£	141.58	Hall Hire	£	208.14	£	240.00	£	270.00	£	31.86	Allowed for 6 monthly meetings and two additional at £30.00 each plus £30 data projector hire
Highways											
£	240.00	Grass cutting	£	240.00	£	260.00	£	260.00	£	20.00	Old School Close grass cutting
£	601.42	Dog bin emptying	£	493.35	£	640.00	£	670.00	£	146.65	Increase to £1.95 per bin (from £1.75) 4 bins
£	-	Noticeboard and Repair	£	-	£	50.00	£	50.00	£	50.00	Maintaned to add to reserve
£	-	Bus Shelter Cleaning	£	-	£	150.00	£	150.00	£	150.00	Maintained
£	-	Bus Shelter Lighting	£	-	£	50.00	£	50.00	£	50.00	Maintaned to add to reserve
£	-	Bus Shelter Repairs	£	-	£	50.00	£	50.00	£	50.00	Maintaned to add to reserve
£	-	Salt	£	-	£	-	£	-	£	-	Not needed
£	-	Snow Clearance	£	250.00	£	250.00	£	250.00	£	-	Maintained
£	-	Bins	£	1,032.67	£	1,340.00	£	150.00	£	307.33	Dog bins bought last year (transfer residue of localities grant - £300 - to bins reserve)
£	-	Bench	£	-	£	200.00	£	200.00	£	200.00	Maintained to add to reserve
£	-	Road Safety	£	-	£	100.00	£	100.00	£	100.00	Maintained to add to reserve
£	-	Refurb White Gates	£	-	£	-	£	-	£	-	Not needed
£	1,099.92	Verge cutting and weed spraying	£	1,320.04	£	1,450.00	£	1,600.00	£	129.96	Increased to take account of Fringford Road

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Insurance and Auditing											
£	324.05	Insurance	£	330.12	£	360.00	£	380.00	£	29.88	Slight increase
£	50.00	Audit	£	50.00	£	200.00	£	200.00	£	150.00	Maintained
Subscriptions											
£	465.51	Subscriptions	£	530.00	£	525.00	£	525.00	-£	5.00	Maintained
Charitable Donations											
£	350.00	S137 Grants	£	600.00	£	600.00	£	400.00	£	-	£600 last year included £200 carried forward from 22/23
£	3,102.00	COMF Grant	£	-	£	-			£	-	
Sundries											
£	-	Newsletters/Leaflets	£	-	£	-	£	-	£	-	
£	490.00	Training	£	515.00	£	515.00	£	500.00	£	-	Reduced slightly
£	-	Bank Charges	£	-	£	72.00	£	72.00	£	72.00	Maintained
£	131.67	Admin Costs	£	197.25	£	200.00	£	230.00	£	2.75	£80 for mobile contract plus £150 admin costs
£	66.47	Mileage Expenses	£	84.76	£	70.00	£	100.00	-£	14.76	Slight increase
£	-	Election Charges	£	100.00	£	50.00	£	300.00	-£	50.00	A by-election could cost £4,130, A scheduled election would cost £2,255 - need to start building up reserves pot
£	35.00	Information Commissioner	£	35.00	£	40.00	£	40.00	£	5.00	Maintained
£	103.98	Website + training	£	207.99	£	325.00	£	325.00	£	117.01	Maintained
£	-	IT costs	£	-	£	200.00	£	200.00	£	200.00	Maintained
£	-	Contingencies	£	138.98	£	500.00	£	500.00	£	361.02	Maintained
£	478.74	VAT	£	728.50	£	450.00	£	450.00	-£	278.50	Maintained
£	10,022.74	TOTAL	£	9,749.20	£	11,799.00	£	11,734.00			

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INCOME						
£ 6,960.00	Precept	£ 8,004.00	£ 8,004.00			
£ 264.04	Grass Cutting Grant	£ 264.04	£ 264.00	£ 390.83		
£ 2.25	NS&I Interest	£ -	£ 15.00	£ 15.00		
£ 478.74	VAT Refund	£ 521.76	£ 450.00	£ 700.00		
£ 250.00	Training Contribution	£ -	£ -	£ -		
£ 1,190.00	OCC Localities Fund	£ -	£ -	£ -		Received 22/23 - spent 23/24
£ 7,705.03	TOTAL	£ 8,789.80	£ 8,733.00	£ 1,105.83		
Reserved Funds						
£ 1,550.00	3 months' running costs		£ 1,600.00	£ 1,600.00		Maintained
£ 1,600.00	Election Expenses		£ 1,600.00	£ 1,600.00		Maintained
£ 780.00	Noticeboard Repair / Renewal		£ 930.00	£ 980.00		Increased by £50
£ 1,000.00	Clerk Laptop, printer and scanner		£ 1,200.00	£ 1,400.00		Increased by £200 (new laptop needed)
£ 700.00	Bus shelter repairs		£ 750.00	£ 800.00		Increased by £50
£ 400.00	Bus Shelter Lighting		£ 450.00	£ 500.00		Increased by £50
£ 550.00	White Gate Refurbishment		£ 550.00	£ 550.00		Maintained
£ 400.00	Street furniture renewal		£ 800.00	£ 1,100.00		Increased by £200 - unspent bench
£ 250.00	Insurance Excess		£ 250.00	£ 250.00		Maintained
£ 200.00	Audit Reserve		£ 200.00	£ 200.00		Maintained
£ -	Snow Clearance		£ 350.00	£ 350.00		Maintained
£ -	Road Safety		£ -	£ 100.00		Added from current year's budget
£ -	Staff Sickness		£ -	£ 200.00		Added from current year's budget
£ 700.00	General Fund		£ 900.00	£ 900.00		Maintained
£ 8,130.00	Total Reserved Funds		£ 9,580.00	£ 10,530.00	£ 950.00	

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£ 8,574.05	Current Account Bank Balance at Year End 31 March 23 estimated		£ 10,162.62	£ 9,215.22	Estimated	
£ 2,416.15	NS&I Account Bank Balance at Year End 31 March 23 estimated		£ 2,418.40	£ 2,418.40	Estimated	
£ 10,990.20	Total Holdings in bank at 31 March		£ 12,581.02	£ 11,633.62	Estimated	
	Total left after reserves are taken into account		£ 3,001.02	£ 1,103.62		
£ 2,185.03	Total anticipated income incl Precept (previous year)		£ 8,733.00			
	Total anticipated income excl Precept			£ 1,105.83		
£ 2,860.20	Total left including expected income		£ 3,001.02	£ 2,209.45		
£ 10,022.74	Total in Proposed Budget		£ 11,799.00	£ 11,734.00		
	Total Precept needed (taking consideration of Reserves)	£ 6,960.00	£ 8,797.98	£ 9,524.55		
	Last year's Precept		£ 8,004.00			
	Percentage change since last year's Precept			19.00%		