

CAVERSFIELD PARISH COUNCIL

To Members of the Council: you are summoned to attend the Meeting of Caversfield Parish Council on **Wednesday 17 January 2024** in the Chinnery Room at Fringford Village Hall at 7.30pm.

Members of the Public: you are invited to attend.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders
4. **To welcome RAF Croughton Commander and Liaison Officer** – to receive an update on MoD issues
5. **Reports from District and County Councillors** – for information only
6. **Reports from the Village Management Companies** – for information only
7. **Minutes** – to confirm the Minutes of the meeting held on 15 November
8. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
9. **Governance**
 - a. **Meeting Dates** – to consider the meeting dates for the forthcoming year
 - b. **Policy Review** – to consider the following policies
 - i. Marking the Death of a Senior National Figure
 - ii. Biodiversity Policy
 - c. **OCC Lane Rental Scheme Proposal Consultation and Meeting** – to consider the proposal, respond to the consultation and attend the meeting on 17 January
 - d. **Campaign to Protect Rural England Subscription** – to consider the amount of annual contribution
 - e. **Website** – to receive a report from the Councillors responsible for reviewing the website
 - f. **Oxfordshire County Council Grass Cutting Agreement** – to consider the revised agreement
 - g. **OCC / OALC Councils' Charter** – to consider a response to the consultation (closes 11 February)
10. **Finance**
 - a. **Financial Report and Budget Monitoring Report** – to receive the reports for information
 - b. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements
 - c. **24/25 Budget** – to consider the draft budget
 - d. **24/25 Precept** – to consider and agree the setting of the Precept
 - e. **Fixed Assets** – to receive reports on the condition of the fixed assets

- f. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule
- 11. **Training**
 - a. **NALC, OALC and SLCC** – to consider any further training offered by NALC, OALC and SLCC
- 12. **Planning**
 - a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
None received
 - b. **Notices of Decision** – to note any notices of decision received
- 13. **Parish Matters** – to consider any parish matters
 - a. **20 / 30mph Zone** – to receive an update
 - b. **Speed Indicator Devices** – to receive an update
 - c. **Grass Cutting** – to receive a revised quotation for the additional grass cutting on Fringford Road
 - d. **Village Spring Clean** – to arrange the date for the Spring Clean
- 14. **Reports from Meetings** – to receive reports from any meetings attended
- 15. **Attendance at Meetings** – to consider attendance
- 16. **Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
- 17. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Wednesday 6 March 2024
- 18. **Date of next meeting:** to confirm the date of the next meeting as Wednesday 20 March (third Wednesday of alternate month) at 7.30pm

Jane Olds

Dated: 10 January 2024

Jane Olds, Clerk to the Council

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